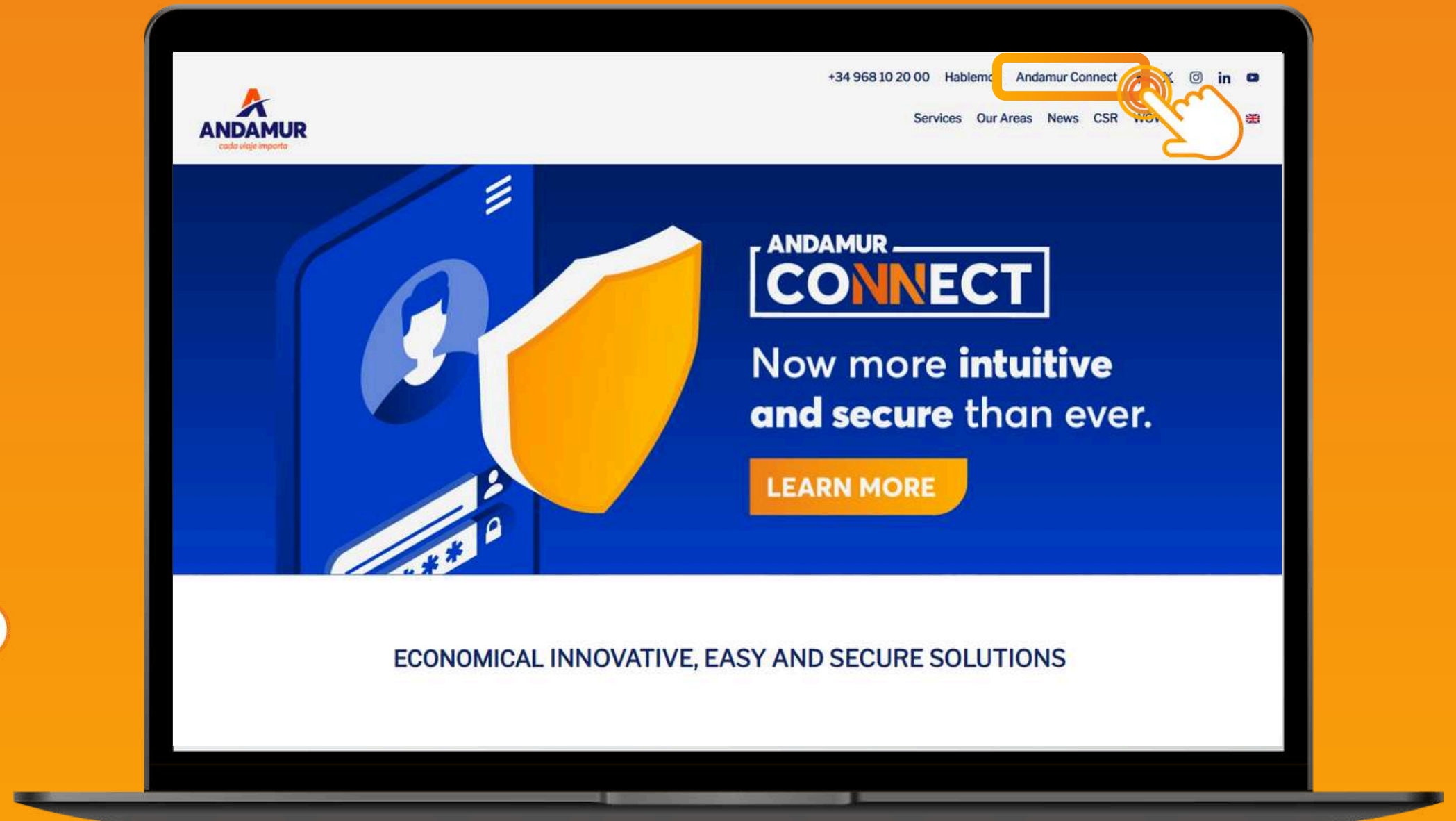
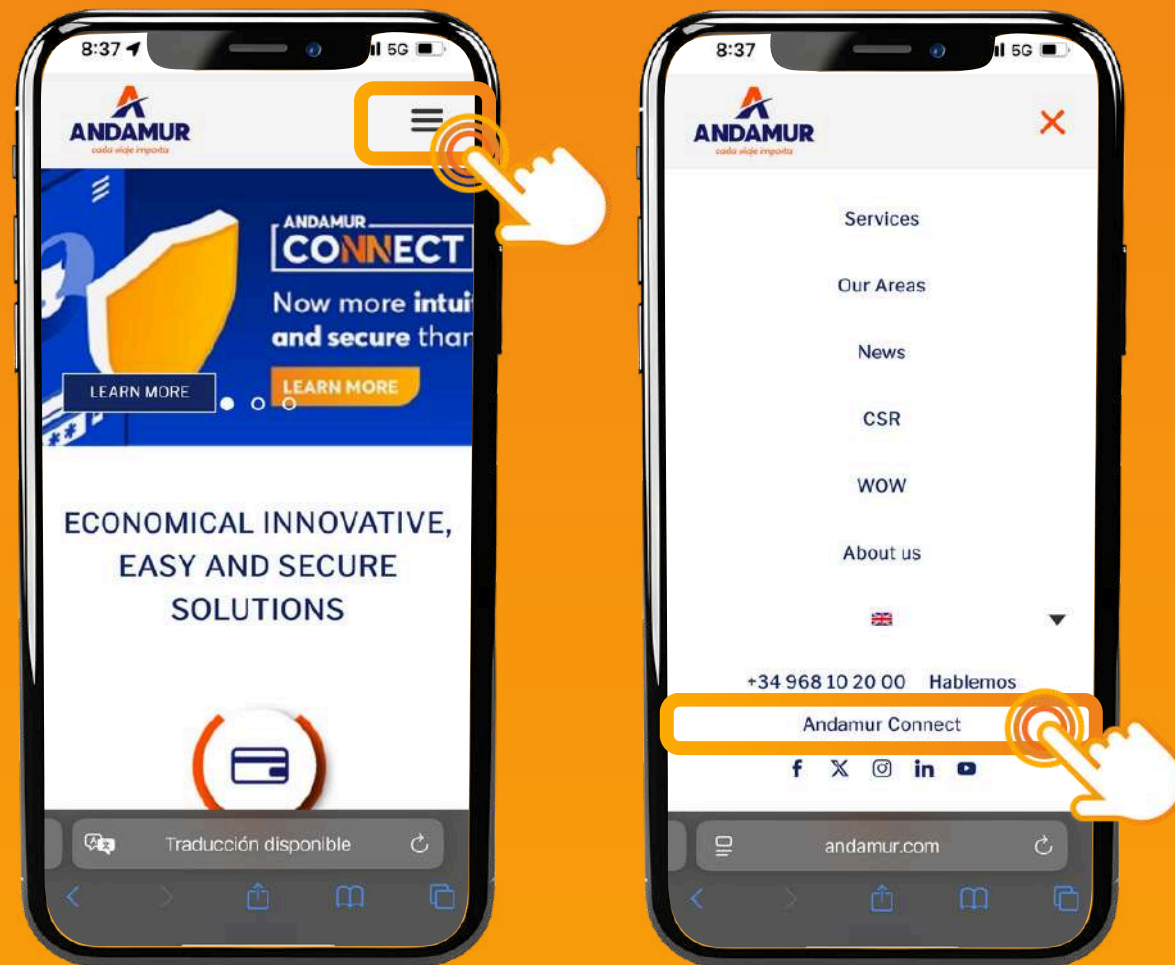




USER MANAGEMENT MANUAL



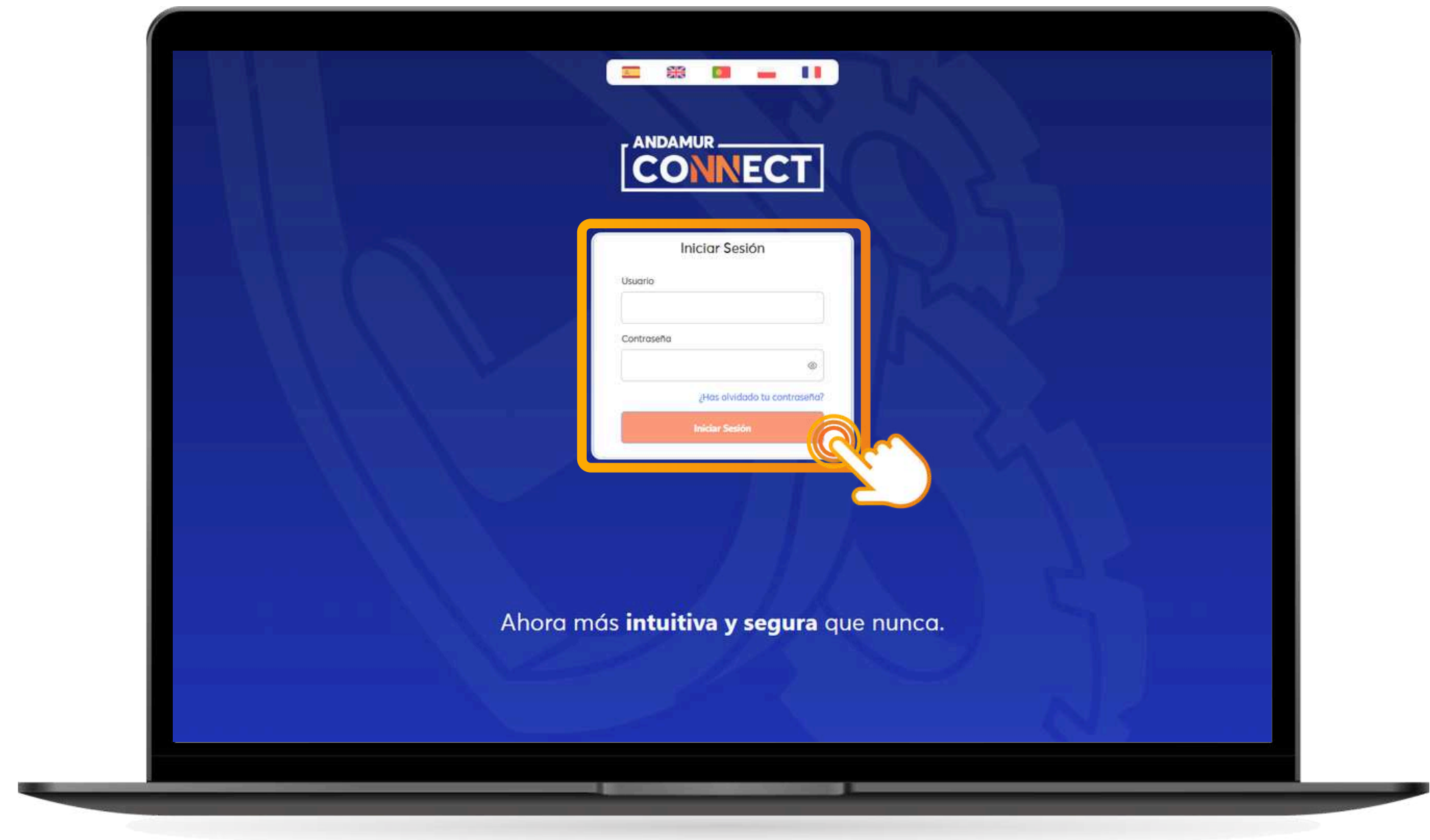


01

ACCESS ANDAMUR CONNECT

You can access it from the top right corner at www.andamur.com.
Access is available from any device.





02 ACCESS ANDAMUR CONNECT

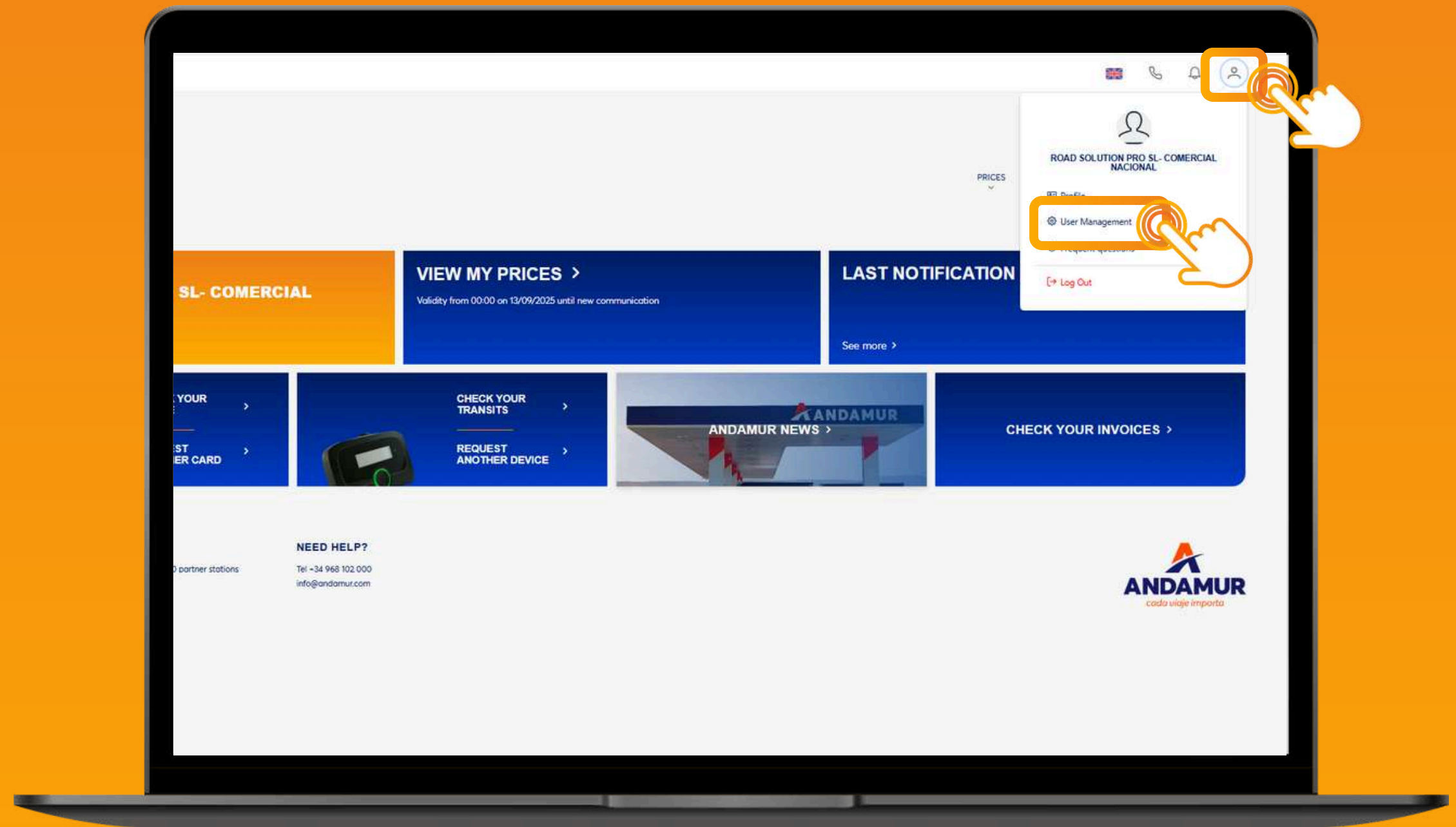
You can also access it directly from connect.andamur.com.



03

ACCESS YOUR USER MANAGEMENT

Once inside, in the top right-hand corner, select the icon (👤) and then click on "User Management".

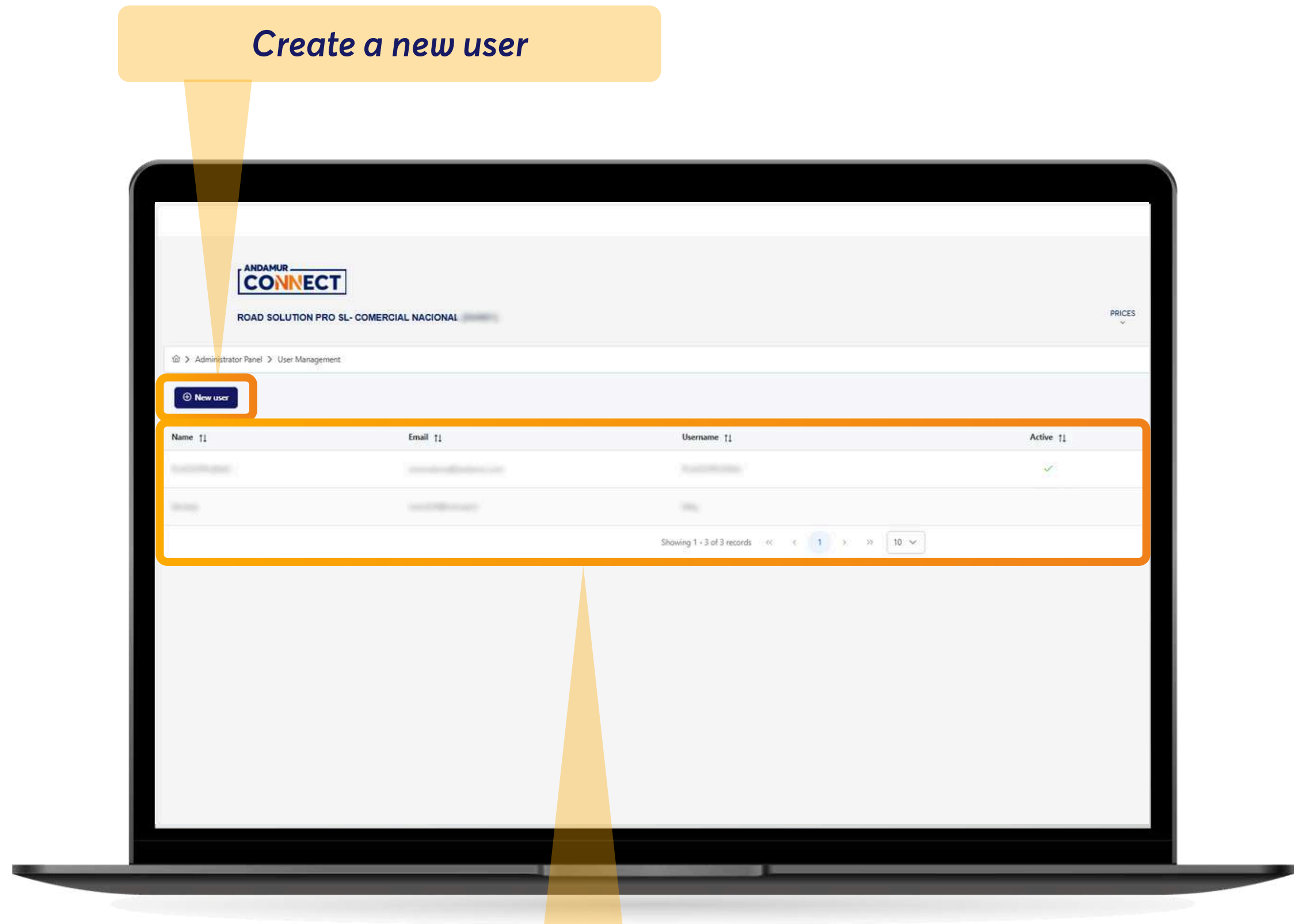


04

VIEW YOUR USERS

In this section, you can view all your users and their permissions.

You can also create new ones.



View your users and permissions

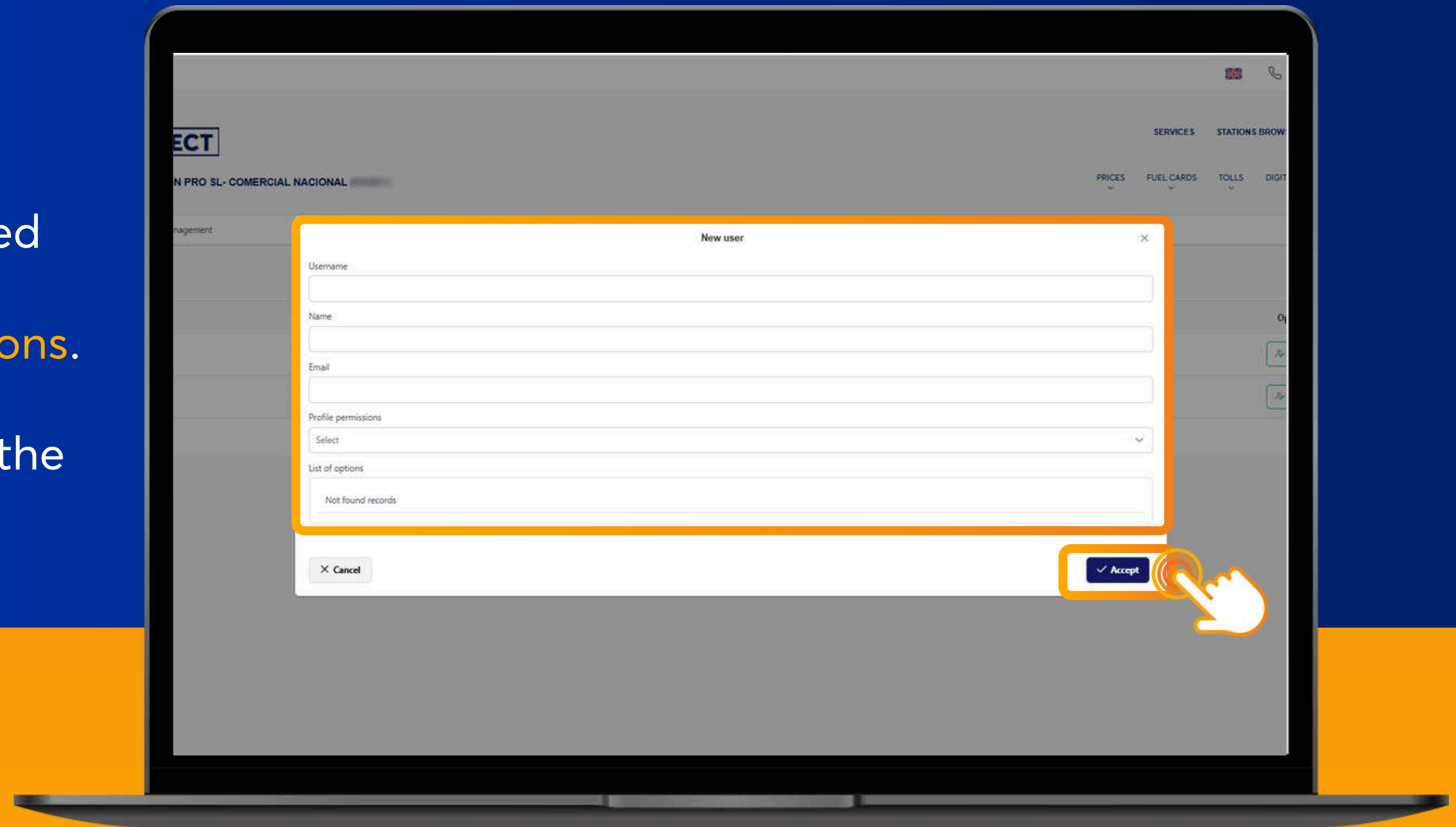
05

CREATE A NEW USER

Select '**New User**' and fill in the requested information:

User - Name - Email - Profile - Permissions.

Once completed, click '**Accept**' to save the changes.

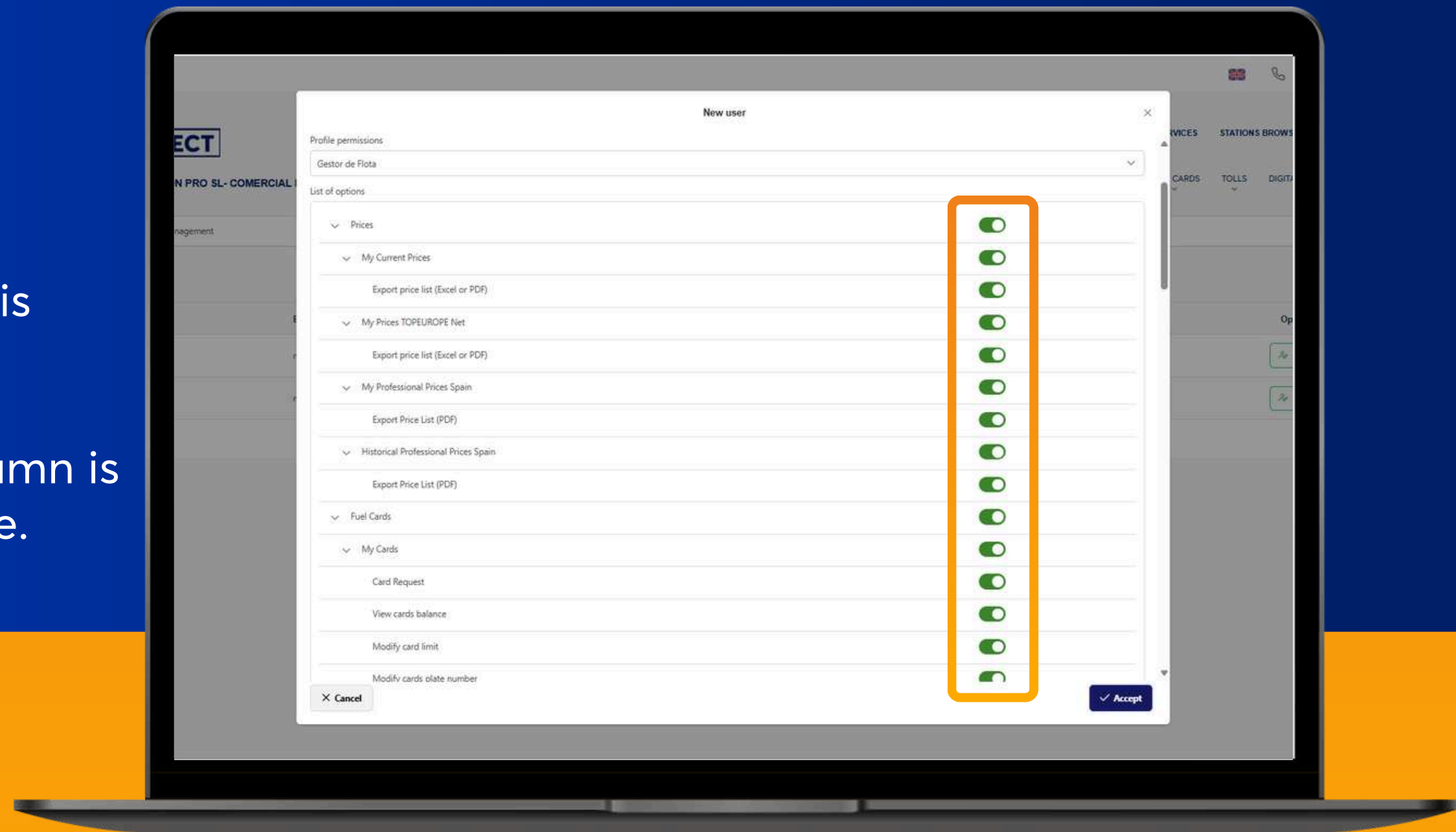


05

CREATE A NEW USER

You can grant certain permissions to this new user.

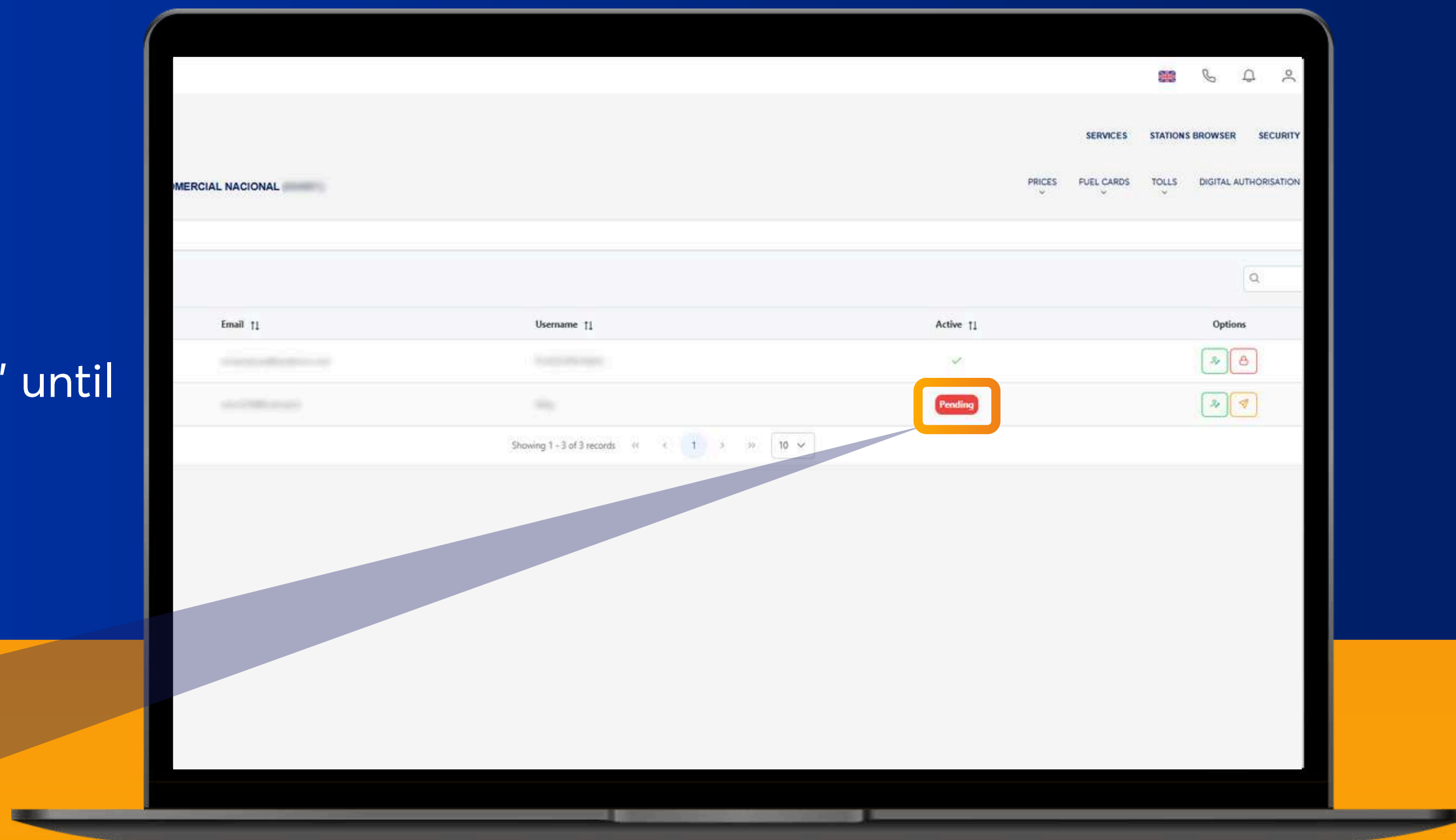
If the **check mark** in the right-hand column is green, it means that permission is active.



05

CREATE A NEW USER

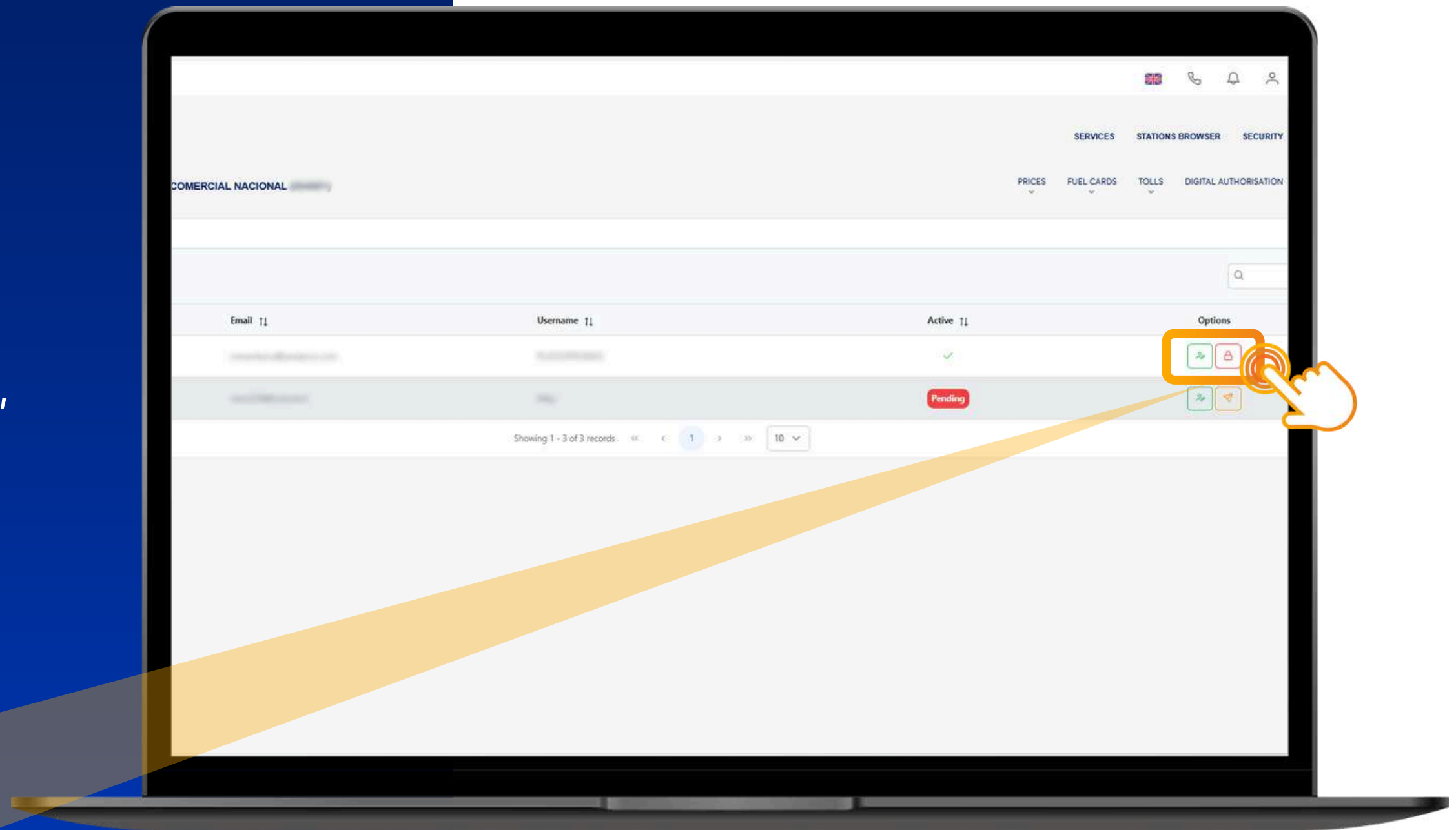
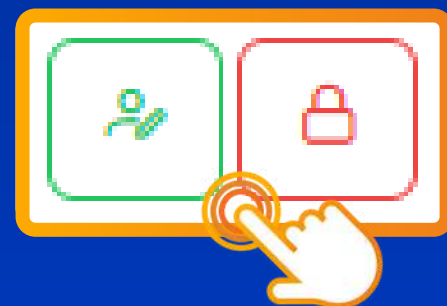
This new user will appear as "PENDING" until they log in for the first time and set a password.



06

MODIFY YOUR USERS

In the main view of 'User Management', in addition to viewing the list of your users, you can 'Block' (🔒) or 'Edit' (👤) your users by clicking on the icons in the right-hand column.

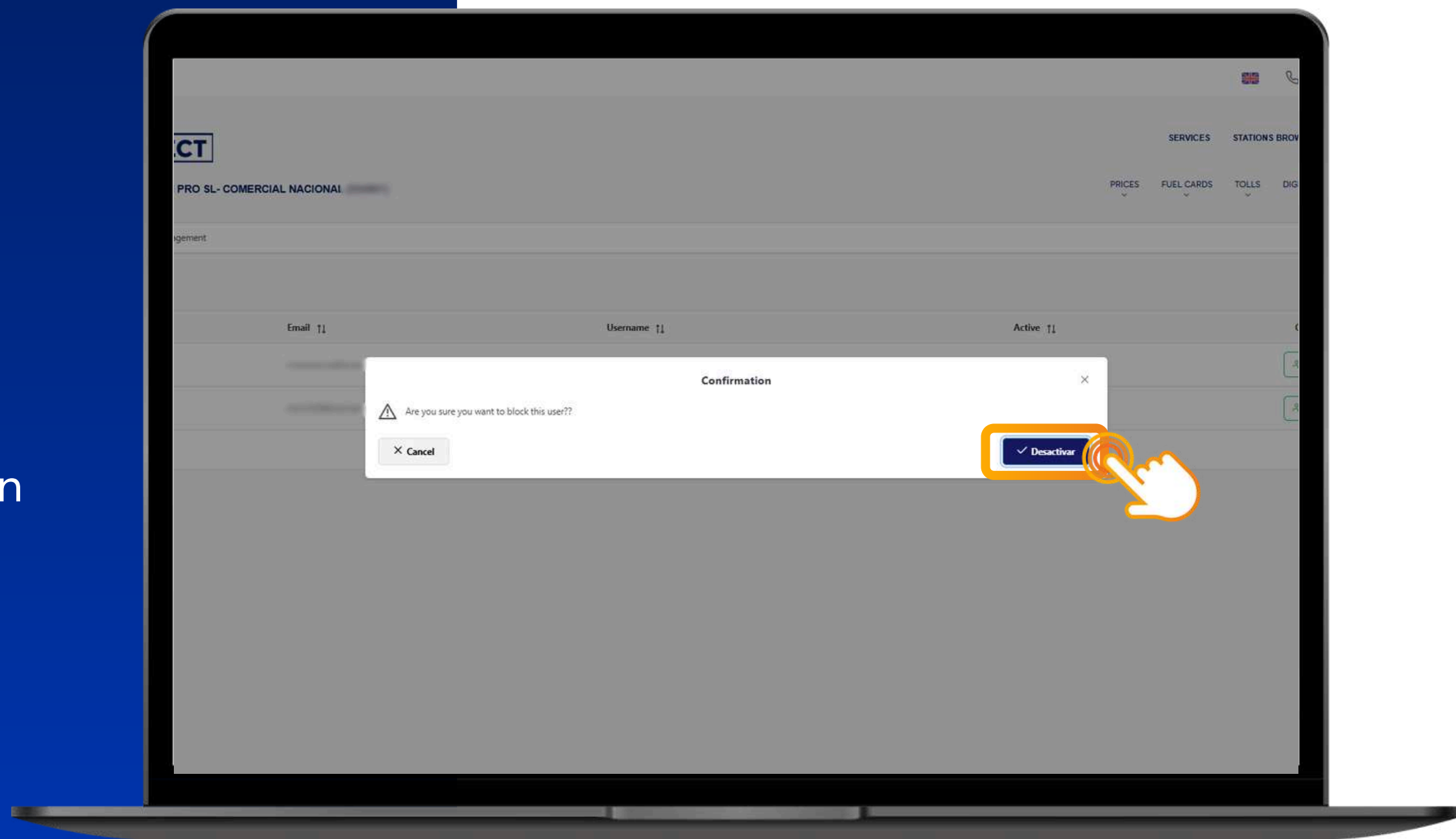


06

MODIFY YOUR USERS

- *User blocking*

To block a user, simply select the button (🔒) in that user's row and click on 'Deactivate'.



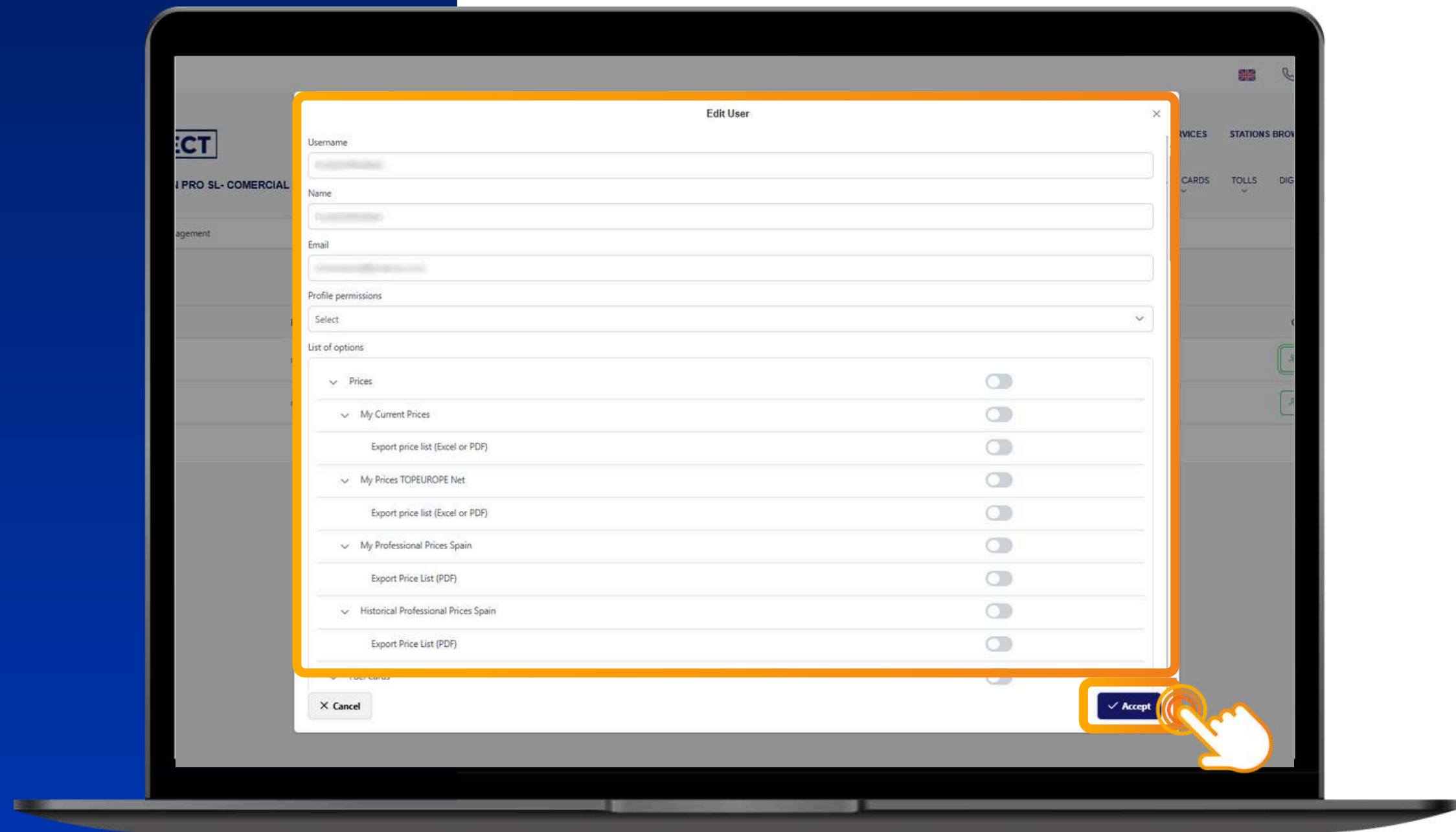
06

MODIFY YOUR USERS

- *User editing*

To edit a user, simply select the button (👤) in that user's row and modify the desired fields: **User**, **Name**, **Email**, **Profile**, or **Permissions**.

Finally, click '**Accept**' to save the changes.





Now more **intuitive and secure** than ever.